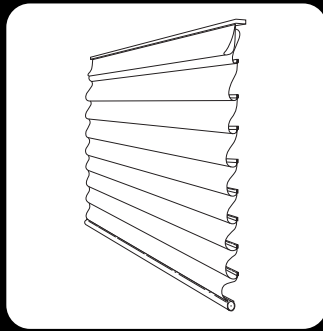# ROMAN SHADES
Cordless

3DAYBLINDS®
YOU'LL LOVE THE TREATMENT
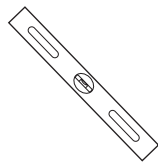
GETTING STARTED

A few simple tools are required:

Steel Tape Measure   Pencil   Level (for outside mount)

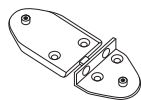Power Drill and Drill Bits   Flathead & Phillips Screwdriver   Awl (or tool for starting a screw hole)

Included in your order is all the hardware necessary for a normal installation. Depending on the mounting surface, fasteners other than the screws provided may be required. Wall board and plaster require the use of anchors such as expansion or toggle bolts. Bricks, tile and stone need special plugs and drill bits. Wood should always be pre-drilled to avoid splitting.

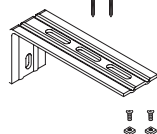Professional installation is also available in most areas, call 800-800-3329.

STANDARD HARDWARE   OPTIONAL HARDWARE
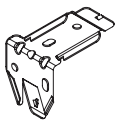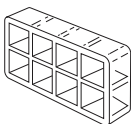

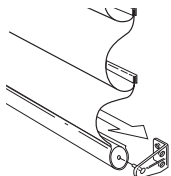Standard Mounting Bracket   Tensioner Bracket with Screws   Extension Brackets with Nuts and Bolts

OPTIONAL HARDWARE cont.

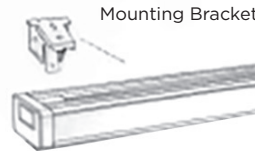Spacers   Hold Down Brackets with Screws   Valance Brackets

BRACKET INFORMATION

The brackets you received with your product are REQUIRED for proper installation. Brackets should be installed at each end and any additional brackets will need to be evenly spaced between the two end brackets.

INSIDE MOUNT

Mounting Bracket

• Note placement of components inside headrail. Brackets must be placed in the open area between components to avoid interfering with the operating mechanism. Mark these locations on top of window frame for inside mount or on wall for outside mount.
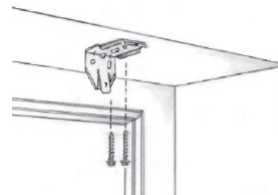
Inside Mount

• Mount brackets to top or back of window frame, 1″ - 6″ in from edge of frame. Make sure brackets are aligned with one another.


NOTE: If valance is ordered for Inside Mount Shade, attach the valance bracket on top of mounting bracket before drilling them both into the sill.

• Proceed to "Shade Installation".

OUTSIDE MOUNT

NOTE: You will be using your shade with mounting brackets attached to the headrail to mark the position of the brackets on your wall or molding. DO NOT CUT the cellophane wrapping as the fabric or the cords supporting the shade may be inadvertently cut. Unwrap the cellophane and unwind the cords from around the headrail.
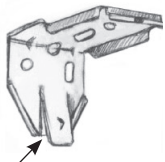
• Attach brackets to the headrail 3″ from each end. Additional brackets, if included, are REQUIRED for proper installation and should be spaced evenly over the width of the headrail. Lower the shade to it's full length. (See "Shade Operation".)
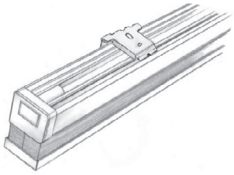
NOTE: If using extension brackets, attach mounting brackets to extension brackets with nuts and bolts before attaching brackets to headrail. (See "Optional Accessories")
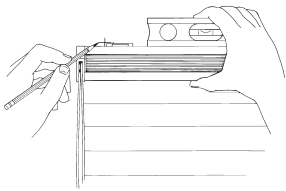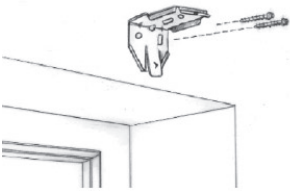

• Hold the shade up to the desired mounting position over the window. Once the shade is level, mark the wall or molding on either side and top edge of each mounting bracket.

• Using your fingers or a screwdriver, press tab on back of each bracket to release the shade.

Locking tab

• Center shade over window opening at desired height. Mark the position of the headrail ends on the wall. Attach mounting brackets to the wall, 1″ - 6″ in from the marks, making sure brackets are aligned with one another.

NOTE: If ordered with valance, install valance bracket right next to the installation bracket just a little higher so valance slides in above headrail.

• Proceed to "Shade Installation".

END MOUNT

An end mount is recommended for shades being installed with an arch top or for inside mount applications where there is no alternative mounting surface.

NOTE: You will be using your shade with mounting brackets attached to the headrail to mark the position of the brackets in your window opening. DO NOT CUT the cellophane wrapping as the fabric or cords supporting the shade may be inadvertently cut. Unwrap the cellophane and unwind the cords from around the headrail.
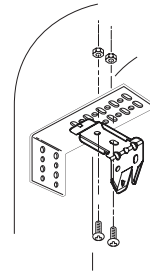

• Attach the mounting brackets to each extension bracket using the holes indicated in the diagram. Attach brackets to the headrail 1 1/2″ from wall. Lower the shade to it's full length. (See "Shade Operation".)
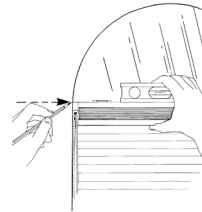
• With the mounting brackets attached, hold the shade up to the desired mounting position inside the window casing.
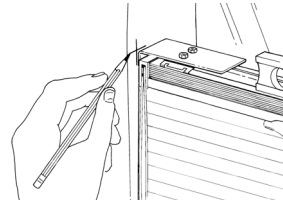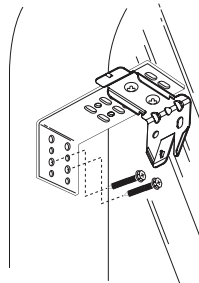

• Once the shade is level, recess the shade $1/4$″ from the front edge of the window casing and mark the wall on the front side and top edge of each extension bracket.
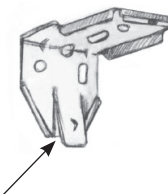

• Using your fingers or a screwdriver, press tab on back of each bracket to release the shade.

Locking tab

• Install an assembled end mounting bracket at each set of marks in your window opening.
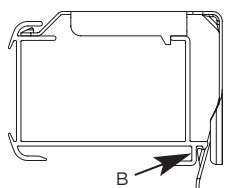
SHADE INSTALLATION

First, lower the middle and bottom rail about an inch. This will help keep the fabric from getting caught between the brackets and the headrail.

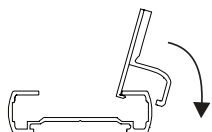Push here upwards and towards the window
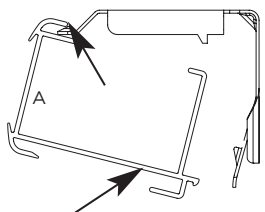
- Position the headrail with the front lip (A) resting on the top hooks of all the brackets. Make sure that no fabric is pinched between the brackets and the headrail.
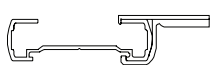

- Push the bottom of the headrail firmly upwards and towards the window until the groove at the bottom of the headrail snaps into place, (B) as shown.
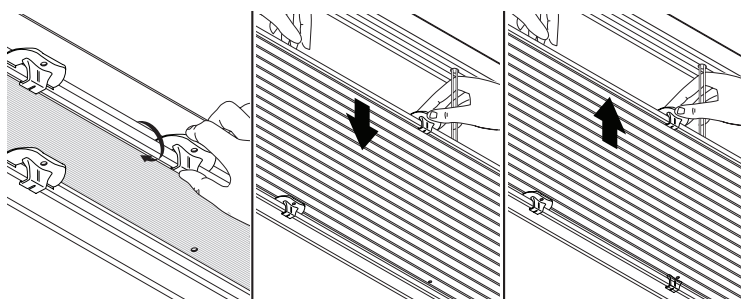
INSTALLING HANDLE

- Locate the center of the bottom rail. Gently lift fabric out of the way. Hook the top of the handle over the front lip on the bottom rail.

- Rotate handle down until it snaps into place.

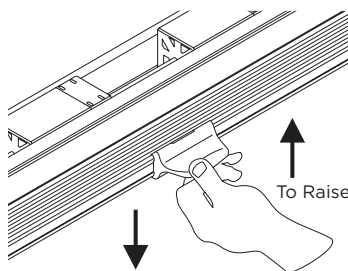### HANDLES FOR TOP DOWN BOTTOM UP SHADES

For optional Top Down Bottom Up or DuoShade®, clip two handles to the middle rail and two handles to the bottomrail.

SHADE OPERATION

This product should be operated from the center of the bottom rail.

To Raise

- For standard shades to lower use handle(s) to pull down. To raise shade, use handle(s) to lift up.

- For Top Down Bottom Up, to raise or lower shade use both handle(s) on each rail to pull down or raise up.

LEVEL THE BOTTOM RAIL (IF NECESSARY)
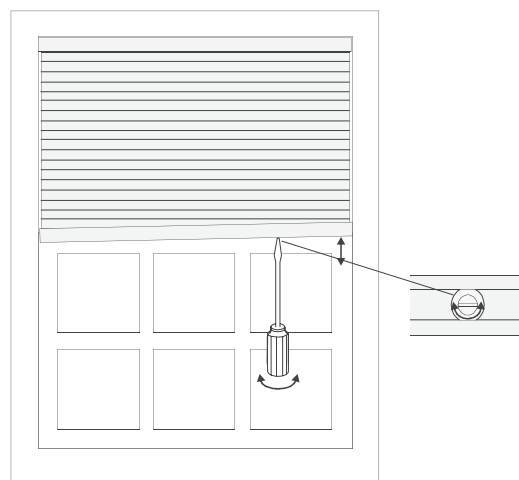
Level the Bottom Rail (If Necessary)

- Shades use a system that allows easy leveling of the bottom rail. It is designed to make slight adjustments (Less than 1″) to level the moving rails of your shade. It is not designed to make length adjustments. Use a flat head screwdriver or a coin (a quarter works best) to turn the adjustment screw in the bottom rail to raise or lower that side of the bottom rail.

- One quarter turn of the screw will move the bottom rail up or down approximately $\frac{1}{4}$″.

- Over-turning the adjustment screw (more than 1″ of adjustment) can cause the cord to tangle or wedge inside the rail. The screw should turn easily - Do Not Force.

SHADE REMOVAL
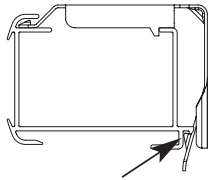
Insert screwdriver here and gently pry

- To remove a shade, insert a screwdriver between the headrail and the bottom back of the bracket (tab which extends out slightly from each bracket).

- Gently pry the screwdriver to release the bracket from the headrail. Take care not to damage the painted finish of the headrail.

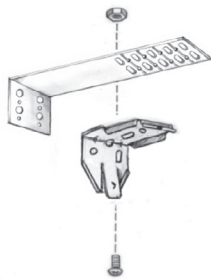- As you release the brackets, support the headrail to keep it from falling.

OPTIONAL ACCESSORIES

MOUNTING WITH EXTENSION BRACKETS

If you need to project the shade out from the mounting surface, use the supplied nuts and bolts to attach mounting brackets to the desired position in the extension bracket. With pliers, bend and break the unused part of the extension bracket. Attach extension brackets to mounting surface, making sure brackets are spaced as noted above.

- Attach each mounting bracket to an extension bracket by using the nuts bolts and washers provided.

- Mount the extension bracket to the wall per the instructions for an "Outside Mount", using a level and making certain that all mounting brackets are level and project the same distance from the mounting surface. For maximum stability, install the screws diagonally from one another.

- Install the shade per the directions for "Shade Installation".

SPACERS
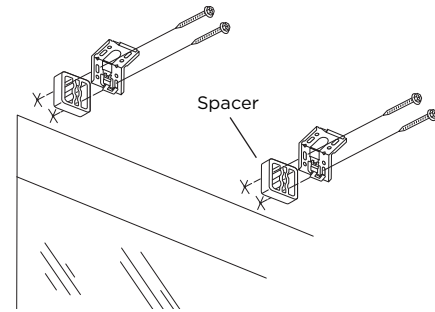
Spacer

Spacers are available for use on windows with a projected molding. They are $^3/_8''$ thick and allow the shade to be mounted flush with the outside edge of any standard window molding. They are available by contacting our Customer Care Department at 800-800-3329.

HOLD DOWN BRACKETS

Hold down brackets are used primarily on shades mounted to doors or in motor homes. There are two small holes in the end caps that are covered by a thin plastic layer. Use the pin on the hold down bracket to push through the center of the end cap and it will break through the plastic layer.
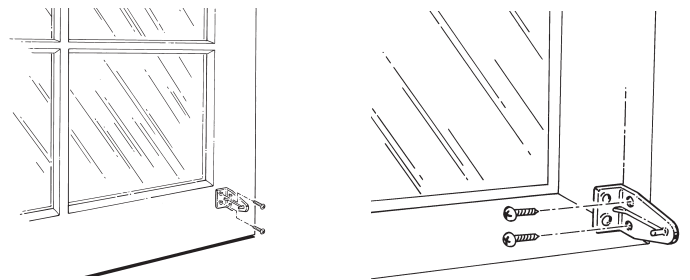
- With the shade lowered to it's full length, place the pin of each hold down bracket into the hole in each end of the bottom rail

- .Mark the mounting surface, either to the side or back of the window frame, through the holes in the hold down bracket. Make sure the hold down brackets are level and aligned with each other.

- Raise the shade and screw the hold down brackets into the mounting surface using the screws provided.
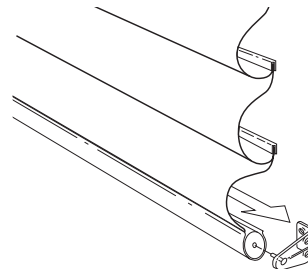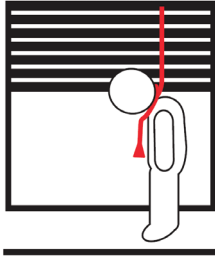

- Lower the shade and flex the hold down bracket outward so that the pin can be inserted into the hole in the end cap.

⚠ WARNING

Young children can STRANGLE in cord and bead chain loops. They can also wrap cords around their necks and STRANGLE.

- Always keep cords and bead chains out of children's reach.
- Move cribs, playpens, and other furniture away from cords and bead chains. Children can climb furniture to get to cords.
- Attach tension device to wall or floor. This can prevent children from pulling cords and bead chains around their necks. Fasteners provided with the tension device may not be appropriate for all mounting surfaces. Use appropriate anchors for the mounting surface conditions.

ANSI/WCMA A100.1-2018 5.2.2

IMPORTANT PLEASE READ

This lift system eliminates the need for cords and provides a more attractive appearance. Cordless shades are the safest window shade alternative; ideal for homes with children and pets.

To maintain optimum performance of your cordless shade, we recommend you operate your shade daily.

In the event your shade is in the lowered position for an extended period of time, the fabric of the shade may relax and resist lifting. This is a natural occurrence with fabric shades. When lifting the shade after an extended period of time, you may notice the fabric billowing (puff out) toward you.

This is temporary and can be corrected by completely raising the shade and then operating the shade several times. This will allow the fabric to go back to its natural state, and your cordless shade will then operate as designed.

If the shade has been in the fully raised position for an extended period of time, the shade may have the tendency to "bounce up" above the desired length of the shade. This is temporary and can be corrected by completely lowering the shade and then operating the shade several times. This will allow the fabric to go back to its natural state, and your cordless shade will then operate as designed.

If the shade is less than 48″ in width, always lift the shade from the middle of the rail, using a handle is highly recommended. This will help eliminate any unevenness that may occur. If the shade is over 48″ in width, use 2 handles and space them evenly apart. For very wide shades, place handles as far apart as you comfortably can reach, use both hands to lift the shade. This will prevent bowing of the rails or raising and lowering unevenly.

Bracket placement is essential to the performance of cordless Honeycomb Shades. Please follow these installation instructions closely.

3DAYBLINDS®
YOU'LL LOVE THE TREATMENT